

Report to:	HEALTHWATCH BLACKPOOL
Relevant Officer:	Mark Towers, Company Secretary
Date of Meeting	17 May 2016

REGISTERED OFFICE AND S.A.I.L. ADDRESS

1.0 Purpose of the report:

1.1 The registered office for Healthwatch Blackpool is currently the Blackpool Council offices, Municipal Buildings, Blackpool. However, it is considered opportune to redesignate this.

2.0 Recommendation(s):

2.1 To agree to that the Registered office of the company be the Empowerment offices, 333 Bispham Road, Blackpool, FY2 0HH.

2.2 To agree that the Single Alternative Independent Location (SAIL) be Bickerstaffe House, Blackpool, FY1 1AH.

3.0 Reason for Recommendations

3.1 To have more appropriate locations for both registrations.

4.0 Formation of Healthwatch Blackpool

4.1 A registered office is mandatory. It is the official address of the Company where statutory mail and legal notices are delivered. All statutory records must be kept at the registered office unless a SAIL address is used. A single alternative inspection location (SAIL), is an address other than the Registered office where a Company's statutory records can be stored and inspected. The Council on the formation of Healthwatch in 2012, registered the Municipal Buildings as the registered office.

4.2 The Company Secretary role is still provided by the Council, but this does not mean the registered office needs to be where the Company Secretary resides. A SAIL address is a useful alternative and this is recommended for the statutory records which the Company Secretary is responsible for. The Company Secretary can still receive a copy of notifications of relevant deadlines and notices through the on-line filing process for Companies House.

List of Appendices:

None.

5.0 Financial and Legal considerations:

5.1 The Companies Act 2006 defines the terms of Registered Office and Single Alternative Independent Location (SAIL).

**6.0 Other considerations:
(Performance, Risk, Human Resource and Equalities)**

6.1 The Registered office address will more closely resonate with the contract provider for Healthwatch and the SAIL address will mean that the statutory records are with the Company Secretary.

7.0 Consultation with Volunteers (if appropriate)

7.1 No consultation was appropriate with this recommendation.